



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
WORK SESSION
MONDAY, APRIL 17, 2023 – 6:30 PM
CITY HALL**

ELECTED OFFICIALS PRESENT:

David Eady - Mayor
Laura McCanless – Councilmember
Mike Ready – Councilmember
George Holt – Councilmember
Jeff Wearing – Councilmember
Jim Windham – Councilmember
Erik Oliver – Councilmember

STAFF PRESENT:

Marcia Brooks – City Clerk/Treasurer
Bill Andrew – City Manager
Mark Anglin – Police Chief
Jody Reid – Utilities/Maintenance
Superintendent

OTHERS PRESENT: Larry Westmoreland, Terry White

Agenda (Attachment A)

1. Mayor's Announcements

Police Chief Mark Anglin introduced the City's newest police officer, Terry White. Officer White was a member of the military and retired from another law enforcement agency. Chief Anglin stated that he has five applicants for the remaining vacancy in the Oxford Police Department. The City Council welcomed Officer White.

2. Committee Reports

- a. **Trees, Parks, and Recreation Board** – Cheryl Ready provided the report for this Board. She announced that Mike Rogers is the new Chairman, she is the Co-Chairman, and Theresa Eady remains the Secretary.
- b. **Planning Commission** – Bill Andrew provided the report for this Committee.
- c. **Sustainability Committee** – Laura McCanless provided the report for this Committee. A discussion was held about property owner rights regarding the spread of wisteria to other properties.
- d. **Downtown Development Authority (DDA)** – Mike Ready provided the report for this Authority. He stated the RFP for the Whatcoat Street development will go out soon for forty-five (45) days.

3. Discussion of Latham Home Sanitation Co., Inc. proposal for Solid Waste and Recycling Collection Service (Attachment B)

The City Council held a discussion with Rick Jarvis of Latham Home Sanitation concerning the continuing problems the City experiences and their request to increase the rates the City is paying. City staff have also prepared documents to release a RFP if the City Council desires to obtain bids.

Mr. Jarvis stated that the last City to request bids was Grayson. He bid \$21.00 and won the contract. The rate he is proposing to Oxford is lower than that. He stated that our route does not generate a profit – it only has 600 or so houses, and it takes 1,000 houses on a route to make a profit. Disposal charges have gone up 20%, and recycling charges have gone up 50%.

He advised that they will bid if a RFP is released by Oxford. He advised that they take all recycling to Pratt or West Rock. He then stated that they may not bid or may not bid at the same rate.

Marcia Brooks stated that the City does have a good relationship with Latham, and that Latham is responsive when her staff calls them.

The City Councilmembers did not wish to release a RFP. They plan to move forward with the increased rates and add the bulk/white good pickup that is on the current contract.

The City Council will need to discuss increasing the customer rates separately.

4. Award of the FY 2019 CDBG and City Funds to Anderson Grading & Pipeline, LLC for water line replacement (Attachment C)

Bill Andrew stated that the RFP for bids on the FY 2019 CDBG project did not receive any responses the first time it was released. The second time it was released, three bids were received. Carter and Sloope recommend awarding the contract to Anderson Grading & Pipeline who submitted the low bid. The bid is considerably higher than the project was originally planned for. One decision is whether to use the ARPA funds. Mr. Andrew is currently waiting for approval from the Georgia Department of Community Affairs to allow this. There is also money available in the Water/Sewer Capital account. SPLOST excess funds are also available. Anderson is proposing better materials for a lower price.

Mayor Eady summarized that if ARPA funds can be used, local funds of about \$350,000 will be needed.

Erik Oliver and Mike Ready were in favor of using SPLOST excess funds. George Holt and Jim Windham requested clarification on the base bid materials.

5. City of Oxford to assume caretaking and management of Old Church and Catherine Boyd's Cottage (Attachment D)

The Oxford Historical Society has unanimously agreed to a request from the Oxford City Council to terminate the lease for Old Church and Catherine Boyd's Cottage. The City of Oxford will take over caretaking and management of the buildings as event spaces. Mayor Eady recommended making the transfer effective July 1, 2023. The City Council will vote on this in May. David Strickland will take care of the legal requirements of terminating the lease. A fee structure will also need to be developed. The City anticipates that it will be available for weddings in the Fall of 2023. Erik Oliver stated that they plan to have the July 3rd events this year. The City Council will vote on this in May.

6. Correcting the City Boundary via the Official Zoning Map (Attachment E)

Mayor Eady stated that at some point along the way, the City Charter in Municode has lost the correct information about lot numbers. Oxford was originally incorporated on three land lots. The charter also says the boundaries are wherever they are shown on the official zoning map. Somewhere along the way the boundaries on the official zoning map have become inconsistent with the right-of-way survey done by Robert Jordan. The goal at this time is to establish a basis for correctly identifying the boundaries on the zoning map.

The City Council was in agreement with adopting Robert Jordan's survey as the official map for the City of Oxford.

7. Other Business

8. Work Session Meeting Review

- a. Continue contract with Latham Home Sanitation, stay in contact with Rick Jarvis
- b. Use SPLOST excess funds for CDBG project
- c. Terminate lease with Oxford Historical Society for Old Church and Catherine Boyd's cottage and assume management of the facilities
- d. Adopt Robert Jordan's survey map as the official city boundaries map.

9. Executive Session

No Executive Session was held.

10. Adjourn

The meeting was adjourned by Mayor Eady at 9:15 p.m.

Respectfully Submitted,

Marcia Brooks



City Clerk/Treasurer